

WORK HEALTH & SAFETY TRAINING

Pre-employment screening is vital to ensure you are prepared for your role. This may include an induction, work rights check and licence verification.

Ambition has partnered with WorkPro, an industry best practice in web-based employment screening and compliance to deliver our requirements.

WorkPro is web-based, so once you have registered and have completed your employment requirements those details will be permanently stored in your profile. This means you can securely share the information with any potential employer in the future by providing them your CIN & PIN.

If they are licenced to use WorkPro, they will be able to view, validate and process your information, saving you from having to complete the same paperwork and process each time you apply for employment.

Your CIN and PIN and details of your course will be emailed to you for future reference. Should you have any questions or problems, please contact us on contractorcare@ambition.com.au.

REGISTER AND COMPLETE YOUR TRAINING IN 5 STEPS

Step 1. START YOUR REGISTRATION [CLICK HERE.](#)

If you already have a WorkPro account click 'Login', if you are new to WorkPro simply click 'Sign up'. 'Submit' your registration and follow the instructions.

(Please note that if you are not an Australian Citizen, you will need to provide passport information)

Step 2. KEEP A LOOK OUT FOR YOUR REGISTRATION EMAIL

If you supplied an email address as part of your registration, an email will be sent confirming your WorkPro username.

(If you are using gmail, yahoo or hotmail, you may need to look in your 'junk mail' box for the information).

Step 3. LOG IN TO YOUR WORKPRO ACCOUNT:

Do not copy and paste your username into the login area, as it will cause an error.

Step 4 ENTER THE TOKEN:

[7VKBU6W2M](#) and follow the instructions.

Step 5 COMPLETE THE MODULES:

Once you are logged in to the portal complete the modules below;

- Select 'Induction/Training' at the top of the page, select module #11 – Workplace Safety EEO
- Select "Background Check"
Upload a copy of your passport and complete the Working rights check

YOU HAVE COMPLETED YOUR TRAINING

Once you have completed your training, you can log out – you are now finished your screening program and our Contractor Care team have been sent an automatic email alert of the completion of the requirements.

PLEASE NOTE: - YOUR WAGE WILL NOT BE PROCESSED UNLESS YOU HAVE COMPLETED MODULE #11 OF THE WORKPRO – WORK, HEALTH & SAFETY INDUCTION AND WORKING RIGHTS CHECK.

Should you have any questions please contact us - contractorcare@ambition.com.au.